

Directions for Completing the Accreditation Application Form

Please carefully read the Accreditation Guide and the following directions before completing this form. Please fill in this form according to the requirement; otherwise the filling person shall take all consequences.

1. Classification of registrants

Registrant	Accreditation Type	Function	PDF File Name
East Asian Games Association	A	EAGA President, Honorary President, Vice President, Secretary General, Chairman of Subcommittee of EAGA Council, EAGA Council Member, Accompanying Guest	EAG0101_A_EAGA
	B	Member of the Constitution and Sports Committee of EAGA, Member of the Medical Committee of EAGA	EAG0202_B_EAGA
	G	EAGA VIP, Accompanying Guest	EAG0701_G_EAGA
International Olympic Committee	A	President, Vice President, Executive Committee Member, Committee Member, Honorary Member, Director General, Department Head, Accompanying Guest	EAG0102_A_IOC
	B	Subcommittee Member, Staff	EAG0206_B_IOC
Olympic Council of Asia	A	President, Secretary General, Vice Chairman, Honorary Chairman, Vice Honorary Chairman, Coordination Committee Chairman, Executive Committee Member, Director General, Chairman of Subcommittee, Accompanying Guest	EAG0103_A_OCA
	B	Subcommittee Member, Staff	EAG0207_B_OCA
International Federation	A	Sport Accord President, Secretary General, Accompanying Guest	EAG0104_A_IF
	B	Technical Delegate	EAG0204_B_IF
	D	The Arbitration Commission Member, Technical Delegate, Executive Committee Member, Technical Official, Referee	EAG0401_D_IF
Asian Federation	A	Sport Accord President, Secretary General, Accompanying Guest	EAG0105_A_AF
	B	Technical Delegate	EAG0205_B_AF
	D	The Arbitration Commission Member, Technical Delegate, Executive Committee Member, Technical Official, Referee	EAG0402_D_AF
National/Area Olympic Committee	A	Chairman, Secretary General, Accompanying Guest	EAG0107_A_NOC
	B	Chefs de Mission	EAG0201_B_NOC
	C	Deputy Chefs de Mission, NOC Headquarters Member, Liaison Officer, Media Liaisons Officer, NOC Guest	EAG0301_C_NOC
	D	Referee	EAG0403_D_NOC
	F	Athlete	EAG0601_F_NOC
	Fo	Team Official, Team Technical Official, Medical Personal	EAG0602_Fo_NOC
	Fx	Supernumerary Official	EAG0603_Fx_NOC
Observer, Project Member	O	Observer, Independent Observer, Project Member	EAG0801_O

2. Specific requirements for completing each item of the application form are as follows:


- At first, please install the Adobe Reader 10.1 software in the disc, which only is allowed to use to fill in the application form; any mistake arising from the use of any third-party software will be borne by the filling person.
- After the Accreditation Application Form is completed, the saved format of the electronic form file name is: Last Name_First Name_ID Document No., e.g. ZHANG_WEI_GH00022.
- To complete each item in the form, Chinese applicants please use simplified Chinese, foreign applicants please use Latin letters, and please use Arabic numerals 0-9 to complete numeral items.
- Please print out 2 copies of this Accreditation Application Form after being completed, and affix seal of the responsible unit and signature to the paper application forms.
- Please fill in the codes and names for International Federations and Asian Federations given in the Annexed Tables.
- Please see the Accreditation Guide for other accreditation related details.
- Please return the electronic and paper application forms no later than February 28, 2013.
 Contact: Mr. Qin Peng
 Consulting Telephone: +086-022-23934338
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 Mailing Address: 6th East Asian Games Organizing Committee, 90 Wei Jin Nan Rd., Nankai Dist., Tianjin, China
 Postal Code: 300381
 Email: 2013tjeag@sina.cn

Information Item	Note	Example
Family Name (CAPITAL LATIN LETTERS)	Required item. This item shall be completed with capital Latin letters (Pinyin) and shall be consistent with that in the ID document the user used for application. Length shall not exceed 25 characters.	ZHANG
Given Name (CAPITAL LATIN LETTERS)	Required item. This item shall be completed with capital Latin letters (Pinyin) and shall be consistent with that in the ID document the user used for application. Length shall not exceed 25 characters.	WEI
Preferred Family Name	Optional item. If no, leave it blank. Length shall not exceed 25 characters.	ZHANG

Preferred Given Name	Optional item. If no, leave it blank. Length shall not exceed 25 characters.	WEI
Chinese Family Name	Required item for Chinese applicants and optional item for foreign applicants without one. This item shall be completed with Chinese and shall be consistent with that in the ID document the user used for application. Length shall not exceed 25 characters.	张
Chinese Given Name	Required item for Chinese applicants and optional item for foreign applicants without one. This item shall be completed with Chinese and shall be consistent with that in the ID document the user used for application. Length shall not exceed 25 characters.	伟
Country/Region	Required item. Fill in the country/region which is represented. Please select from the pull-down box, you can select the first letter of the country in the first pull-down box on the left and then select the country in the second pull-down box, and if you select blank in the first pull-down box, the second pull-down box will display all countries for you to select. Please see the "Country/Region Codes" part of the related "Accreditation Manual".	C China
Gender	Required item. Please select.	<input checked="" type="checkbox"/> 男 Male
Height	Required item for athletes	182
Weight	Required item for athletes	75
Date of Birth	Required item. This item shall be consistent with that in the ID document the user used for application.	0 7 0 2 1 9 9 0
Nationality	Required item. Fill in the country/region issuing the ID document. See "Country/Region" for the filling form.	C China
Country/Region of Birth	Required item. Fill in the country/region issuing the ID document. See "Country/Region" for the filling form.	C China
Country/Region of Registered Permanent Residence	Required item. Fill in the country/region of registered permanent residence. See "Country/Region" for the filling form.	C China
Province/State/Municipality of Registered Permanent Residence	Required item. Fill in the province/State/municipality of registered permanent residence. If the previous item "Nationality" is "CHN", please select from the pull-down box; after selecting from the pull-down box on the right, the system will display the selected option in the left box. If the previous item "Nationality" is not "CHN", please directly complete this item.	Tianjin
City/County of Registered Permanent Residence	Required item. If "Nationality" is "CHN", please select the city/county of registered permanent residence from the pull-down box. If "Nationality" is not "CHN", please directly complete this item.	Tianjin
Detailed Address of Place of Registered Permanent Residence	Required item. Applicants from Mainland China please fill in detailed addresses in consistence with those on their ID Cards; applicants from other countries or regions fill in detailed addresses of places of their registered permanent residences, including street and house number.	90 Wei Jin Nan Rd
Country/Region of Current Residence	Required item for Chinese applicants. See "Country/Region" for the filling form.	C China
Province/State/Municipality of Current Residence	Required item for Chinese applicants. See "Province/State/Municipality of Registered Permanent Residence" for the filling form.	Tianjin
City/County of Current Residence	Required item for Chinese applicants. See "City/County of Registered Permanent Residence" for the filling form.	Tianjin
Detailed Address of Place of Current Residence	Required item for Chinese applicants. See "Detailed Address of Place of Registered Permanent Residence" for the filling form.	90 Wei Jin Nan Rd
ID Document Type	Required item. Foreign applicants shall select passport. Applicants from Mainland China shall select Chinese Resident Identity Card. Applicants from China Hong Kong and Macau Special Administrative Regions shall select Permit for Hong Kong and Macau Residents Traveling to and from Mainland China. Applicants from Chinese Taipei shall select Permit for Taiwan Residents Traveling to and from Mainland China.	<input checked="" type="checkbox"/> 护照 Passport
ID Document Number	Required item. If a foreign applicant has more than one passport, the applicant shall fill in the number of the passport held when traveling to and from China during the East Asian Games. Length shall not exceed 18 characters, excluding blank characters.	123456789
ID Document Validity	Required item. The item shall be consistent with that in the ID document the user used for application. Validity shall last at least until December 31, 2013. Date format is: DD-MM-YYYY. Please select the corresponding year/month/day from the pull-down box. For a Chinese applicant holding a resident identity card with a permanent validity, this item shall be filled with 31-12-2030.	1 3 0 5 2 0 1 3
Function	Required item. Please select according to "Accreditation Guide" or fill in the corresponding post and post code.	<input checked="" type="checkbox"/> 联合会主席 Federation President
Responsible Organization	Required item. Please select according to "Accreditation Guide" or fill in the corresponding post and post code.	B 0 5 0 7 International Cycling Union
Sport Event	Required item. Select the sport to participate in.	Swimming
Family Name of Invitee	If you select "Accompanying Guest" for post, please fill in the family name of the guest accompanied.	LI

Given Name of Invitee	If you select "Accompanying Guest" for post, please fill in the given name of the guest accompanied.	MING
Photo	Required item.	
Seal of Responsible Organization, Signature of Responsible Person and Signing Date	Required item. Please print out the completed Accreditation Application Form , and affix signature of the leader or other authorized person, seal of the responsible organization and date to the printed copy.	24/6/2013

3. Specific requirements for photo are as follows:

General Requirement	<p>1.No polish, stain and damage, clearly identify the appearance in colorful photos within 6 months. 2.The color of clothing and background must have obvious differences in white background. 3.No hats, turbans, hair hands and sunglasses ect, except the religious, medical care and other special reasons. 4. Image shall be at the middle of the photo and eyes are not lower than the horizontal midline;</p>	
Digital Requirement	<p>5. Image file format is .jpg; 6. File size is 40KB~100KB, and the ratio of width and height should be 3 to 4. ;</p>	

Annexed Table 1: Names and Codes of Organizations under International Federations (use these organization names and codes when completing the Accreditation Application Form)

Organization Code	Organization
B0501	International Swimming Federation
B0502	International Association of Athletics Federation
B0503	Badminton World Federation
B0504	International Baseball Federation
B0505	International Basketball Federation
B0506	International Bowling Federation
B0507	International Cycling Union
B0508	World Dance Sport Federation
B0509	International Dragon Boat Federation
B0510	International Fencing Federation
B0511	International Federation of Football Association
B0512	International Gymnastics Federation
B0513	International Hockey Federation
B0514	International Judo Federation
B0515	World Karate Federation
B0516	International Shooting Sport Federation
B0517	International Soft Tennis Federation
B0518	World Squash Federation
B0519	International Table Tennis Federation
B0520	World Taekwondo Federation
B0521	International Tennis Federation
B0522	International Volleyball Federation
B0523	International Weightlifting Federation
B0524	International Wushu Federation

Annexed Table 2: Names and Codes of Organizations under Asian Federations (use these organization names and codes when completing the Accreditation Application Form)

B0601	Asian Swimming Federation
B0602	Asian Athletics Association
B0603	Badminton Asian Confederation
B0604	Baseball Federation of Asia
B0605	FIBA ASIA
B0606	Asian Bowling Federation
B0607	Asian Cycling Confederation

B0608	Asian DanceSport Federation
B0609	Asian Dragon Boat Federation
B0610	Fencing Confederation of Asia
B0611	Asian Football Confederation
B0612	Asian Gymnastics Union
B0613	Asian Hockey Federation
B0614	Judo Union of Asia
B0615	Asian Karate Federation
B0616	Asian Shooting Confederation
B0617	Asian Soft Tennis Federation
B0618	Asian Squash Federation
B0619	Asian Table Tennis Union
B0620	Asian Taekwondo Union
B0621	Asian Tennis Federation
B0622	Asian Volleyball Confederation
B0623	Asian Weightlifting Federation
B0624	Wushu Federation of Asia